



PEARLS, LACE & GRACE

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## WEEKLY HOMEKEEPING CHECKLIST

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### BEDROOM:

- Change and launder sheets and pillowcases
- Dust surfaces: nightstands, light fixtures
- Put away clothing and jewelry
- Launder and refresh: clothing, shoes and handbag
- Vacuum and/or mop floors
- Empty trash

### BATHROOM:

- Change and launder: bath mats, towels and facecloths
- Clean surfaces: toilet, bathtub, shower, sinks, mirrors and countertops
- Dust light fixtures
- Vacuum and/or mop floors
- Empty trash

### LIVING/DINING ROOM/HOME OFFICE:

- Dust surfaces: coffee table, dining table, desktop, light fixtures
- Polish wood furniture
- Fluff sofa cushions
- Sort inbox: pay bills, file paperwork
- Vacuum and/or mop floors
- Empty trash

### KITCHEN:

- Discard expired foods and beverages
- Clean counter, stove and table tops
- Wipe surfaces (sink, countertops, ventilation hood, refrigerator, cupboard doors)
- Flush drain with boiling water
- Clean microwave oven
- Vacuum and/or mop floors
- Empty trash

### ONGOING PROJECTS:

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